

MARKING SCALE FOR ESSAYS 2005

Points	Task Completion 4	Organisation 5	Vocabulary 6	Grammar and Spelling 7
4	X	X	X	A wide range of grammatical structures. Grammar and spelling correct with minor slips(1-4)
3	X	Clearly organised. Well signalled. Distinct paragraphs. Neutral register	A wide range of vocabulary. Adequate and effective choice of words.	Grammar simple but largely accurate. Some spelling mistakes (up to 8).
2	Thorough treatment of the topic: 2- 3 problems thoroughly discussed and solutions/ a solution suggested	Visible paragraphs. Little or no use of signalling devices. Inconsistent register. Introd. or concl. inappropriate or missing.	Common vocabulary. Some inappropriacy in the choice of words.	More frequent grammar and/or spelling mistakes. (up to 12).
1	Does not mention being Minister. Some irrelevant information. Problems mentioned but not discussed. No solution(s).	No visible paragraphs. Introduction and conclusion missing or inappropriate.	Limited vocabulary. Frequent misuse of words.	Limited command of grammar. Very frequent grammar and/or spelling mistakes.
0	Ignores the task. Not enough to evaluate (fewer than 100 words)	Ignores the task. No apparent organisation. Not enough to evaluate (fewer than 100 words) Extremely untidy.	Ignores the task. Does not communicate. Not enough to evaluate (fewer than 100 words)	Ignores the task. Completely ungrammatical. Not enough to evaluate (fewer than 100 words)

Note: If the candidate does not keep to the word limit (writes 100-125 or more than 225 words), they will lose **1 point** for Organisation
If the paper looks untidy (no rough notes), lower **1 point**.